

The lead responsibility is with the Headteacher, Assistant Headteachers and School Business Manager, supported by the governing body.

IMPROVING THE PHYSICAL ENVIRONMENT					
Type	Target	Strategies/Finance	Outcome	Timeframe	Success Criteria
Medium	To enable staff, parents and visitors find their way around the school	Signage and directions to various areas £300 approx.	New signs purchased and erected	Spring 2017	Visitors can be directed to areas as required
Long	Increase ventilation throughout lower school	Obtain quotes from contractors	Air conditioning units installed in 4 remaining classrooms <small>Previously OTHER SYSTEMS TO IMPROVE SITUATION SOURCED DUE TO BUDGET RESTRAINTS – GLAZING COVERAGE DUE TO BE INSTALLED SPRING 2011</small>	Summer 2017	Increased concentration of pupils in lessons
Long	To enable pupils, staff, parents and visitors to be part of concerts, assemblies, meetings etc.	Consult with DAB for suitable equipment £200 approx.	Install hearing loop	Autumn 2017 INSTALLED IN CEDAR – EXPLORE FOR HALL	Pupils, staff, parents, visitors with hearing impairment able to access whole school events
Long	To explore the possibility of expanding building to allow meeting room in easy access of the front door	Consult with LA Architects Dept and cost work. Full governor and local authority approval required	Place for parents and all agencies to meet without need for negotiated many steps	Await external funding stream to pursue any further	Ability for parents and other agencies to be able to access school
<i>It is noted that although every reasonable effort to ensure access to the physical site is improved, due to the nature of the site accessing all areas may not be possible for all children or adults.</i>					

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IMPROVING ACCESS TO THE CURRICULUM					
Type	Target	Strategies/Finance	Outcome	Timeframe	Success Criteria
Short / Long	To access the needs of children transferring to school, and send staff on suitable courses	Allocate funding on a needs basis to allow staff to attend training. COMPLETED FOR THIS ACADEMIC YEAR BUT ONGOING TARGET	Develop staff's knowledge and skills	Annually – in consultation with Infant feeder schools	Staff will have skills required to teach and support disabled pupils
Medium	Improve provision for children with ADHD, Autism and related disorders and Diabetic children	Training for lead staff Approx £600	Develop staff knowledge and skills in managing children with ADHD	Autumn 2016 And Summer 2017	Staff have increased confidence and skills in working with children with ADHD
Long	Ensure compliance with DDA and code of practice	Staff and governors meeting agenda item / informing during induction process	Staff and Governors informed of requirements and obligation of DDA and the accessibility plan	Ongoing	Staff and Governors understand legal requirements and obligations of DDA

DDA = Disability and Discrimination Act

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IMPROVING ACCESS TO THE DELIVERY OF WRITTEN INFORMATION					
Type	Target	Strategies/Finance	Outcome	Timeframe	Success Criteria
Medium	To update questions from parents on school website and answers in relation to SEN	SENCO to ask parents annually for what they would like to know	Up to date website with information relevant to parents needs	Yearly in Autumn term	Parents well informed about support and processes for their child
Long	To continue to increase the range of materials in school with regard to teaching curriculum	Consult with LA advisors / SSSEN staff on materials required	New materials purchased to support children's access to the curriculum	Ongoing (Including analysing needs annually of new intake)	Access to the curriculum is increased for disabled pupils

This plan is also available from the Headteacher in the following formats; e-mail, enlarged print version.

Completed Actions from Previous Accessibility Plans



HALLAM FIELDS JUNIOR SCHOOL

IMPROVEMENT PLAN FOR ACCESIBILITY Previous years



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IMPROVING THE PHYSICAL ENVIRONMENT					
Type	Target	Strategies/Finance	Outcome	Timeframe	Success Criteria
Short	To reserve 1 space in school car park for disabled parking	Paint/stencil £60. approx Property Services	Lines marked out and disabled symbol marked	Autumn 2008 WORK COMPLETED	Marked bay utilised by disabled parent/visitor
Medium	To enable parents/visitors to access school hall for parent consultation/assemblies/Concerts etc.	Have ramp made for wheelchair access into canteen via car park - £1000 Property Services	Ramp into canteen installed POSSIBILITY OF WORK INVESTIGATED AND DIFFICULTY AROSE WITH COMPLYING TO H&S WITH ACCESS THROUGH CANTEEN DOORS	Summer 2008	Parents/visitors with limited mobility can access the school hall
Medium	To increase visibility of external path/step edges	Obtain quote from suitable contractor	Visible edges to all external pathways	Summer 2009 WORK COMPLETED	Pupils, staff, parents and visitors with visual impairments can move freely around the building
Medium	To increase visibility to internal steps and risers	Obtain quote from suitable contractor	Steps to hall visible and risers in contrast colour	Summer 2008 WORK COMPLETED	Pupils, staff, parents and visitors with mobility can access the hall safely
Medium	To install handrails from car park down steps near canteen in highly visible colour	Obtain quote from suitable contractor	Handrails installed to increase safety in highly visible colour	Summer 2008 WORK COMPLETED	pupils, staff, parents and visitors can

					access the steps safely
Medium	To increase visibility of handrails to playground	Obtain quote from suitable contractor	Handrail leading down to playground painted in high contrast colour POSSIBILITY OF WORK INVESTIGATED AND DIFFICULTY AROSE DUE TO H&S WITH PAINTWORK FLAKING OFF AND NOT BEING SAFE TO HOLD THE RAIL	Summer 2008	Pupils, staff, parents and visitors can access the playground safely
Long	Replace flooring in corridor/stairs of main building	Obtain quote from contractor	Reduce trip/slip hazard	Summer 2008 WORK COMPLETED	Prevention of injury to pupils, staff, parents, visitors

Long	Set up resource bank, for the collection of available information – how children with disabilities are able to access all curriculum areas	SENCO to collate information and share contents at staff meeting COMPLETED AT PRESENT	Staff know where resource bank is located and what support is available.	Summer 2012	Staff able to support children who fall in the remit of DDA, and ensure access to all of the curriculum.
Medium	To improve communication methods with parents, including those with EAL, and share more information electronically.	Upload to the school website policies which are relevant to parent COMPLETED – AUTUMN 2010	Parents able to access a range of policies and documents electronically and change size of text.	Spring 2011	Improved access to policies and documents. Able to change format to read more effectively and accessible to parents who cannot access site.
Medium	To increase visibility of glass doors	Seek advise from LA as to specification /suitability	All glass doors marked at a variety of levels to improve visibility	Spring 2011 GLAZING SURVEY CARRIED OUT NOV.10	Pupils, staff, parents and visitors can move safely around the school